**Monitoring Questionnaire**

**Fair Employment & Treatment (NI) Order 1998**

|  |  |
| --- | --- |
| Applicant Reference No: (office use) |  |

We are an Equal Opportunities Employer. We do not discriminate against our job applicants or employees and we aim to select the best person for the job.

We monitor the community background, sex and nationality of our job applicants and employees in order to demonstrate our commitment to promoting equality of opportunity in employment and to comply with our duties under the Fair Employment & Treatment (NI) Order 1998.

Monitoring reports are sent to the Fair Employment Commission each year. The reports do not include your name or personal information. This report is a tally chart based on selection choice from this form.

You are not obliged to answer the questions on this form and you will not suffer any penalty if you choose not to do so. This monitoring form will be detached from your registration forms and will be kept separately from the information to be used in the selection process. Your answers will be used by us to submit a monitoring return form to the Equality Commission, but your identity will be kept anonymous. We assure you that the answers will not be used by us to make any decisions affecting you, whether in a recruitment exercise or during the course of employment with us.

**Community Background**

Regardless of whether they actually practice a religion, most people in Northern Ireland are perceived to be members of either the Protestant or Roman Catholic communities.

**Please indicate the community to which you belong by typing YES next to the appropriate statement:**

|  |  |
| --- | --- |
| I am a member of the Protestant Community  |  |
| I am a member of the Roman Catholic Community |  |
| I am not a member of either the protestant or Roman Catholic communities |  |

If you do not answer the above questions, we are encouraged to use the residuary method of making determination, which means that we can make a determination as to your community background on the basis of the personal information supplied by you in your registration forms.

**Sex**

**Please indicate your sex by typing YES next to the appropriate statement:**

|  |  |
| --- | --- |
| Male |  |
| Female |  |

**Nationality**

|  |  |
| --- | --- |
| Please state your nationality: |  |

**NOTE:** If you answer this questionnaire you are obliged to do so truthfully as it is a criminal offence under Fair Employment (Monitoring) Regulations (NI) 1999 to knowingly give false answers to these questions.